



October 2025 Calendar

TORONTO COMMUNITY EMPLOYMENT SERVICES

1 Eglinton Ave E, Suite 703, Toronto, On. M4P 3A1 | Phone: (416)-488-0084

Website: www.toronto-jobs.org

WORKSHOPS REGISTRATION: service@tces.on.ca

X(Twitter): [@tces1](https://twitter.com/tces1)

Facebook: [@tces1](https://facebook.com/tces1)

Instagram: [@tces1](https://instagram.com/tces1)

LinkedIn:

<https://www.linkedin.com/company/toronto-community-employment-services>

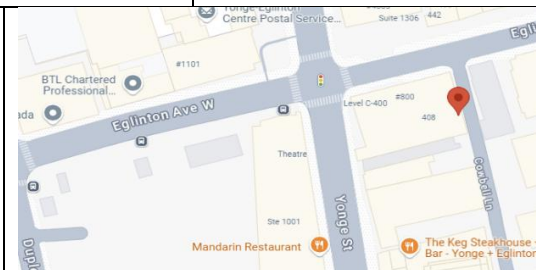
MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
		1 Employment Services (By Appointment Only)	2 Interview Preparation Online Workshop (11 :00 am – 12 :00 pm)	3 Employment Services (By Appointment Only)
6 Employment Services (By Appointment Only)	7 How to Write a Good Resume Online Workshop (11:00 am – 12:00 pm)	8 Employment Services (By Appointment Only)	9 Employment Services (By Appointment Only)	10 Employment Services (By Appointment Only)
13 THANKSGIVING DAY OFFICE IS CLOSED	14 Employment Services (By Appointment Only)	15 Job Search Online Workshop (11:00 am – 12:00 pm)	16 Employment Services (By Appointment Only)	17 Employment Services (By Appointment Only)
20 Employment Services (By Appointment Only)	21 Employment Services (By Appointment Only)	22 Virtual IES Inform Session (11:00 am – 12:00 pm) (By Appointment Only) Better Jobs Ontario Virtual Information Session (2:00 pm – 3:00 pm)	23 Employment Services (By Appointment Only)	24 Employment Services (By Appointment Only)
27 Employment Services (By Appointment Only)	28 Employment Services (By Appointment Only)	29 Employment Services (By Appointment Only)	30 LinkedIn & Networking Online Workshop (11:00 am – 12:00 pm)	31 Employment Services (By Appointment Only)

**Phone/Virtual-Online Services and In-Person
Services Available Upon Request**

Hours of Operation

Monday – Friday 8:30 am – 5:00 pm

1 Eglinton Ave E, Suite 703



EMPLOYMENT ONTARIO

Your job is out there. We'll help you find it.

This Employment Ontario Service is funded in part by the Government of Canada



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Service Location: 1 Eglinton Ave E, Suite 703, Toronto, Ontario, M4P 3A1

Telephone: (416)-488-0084 ext. 201 | Email: service@tces.on.ca

www.toronto-jobs.org

TCES workshops:

- 1) **How to write a good Resume:** Why is a resume so important? Technical, Transferable, and Personal skills; Chronological or Functional Resume; Cover letter
- 2) **Interview Preparation:** Purpose of the Job Interview; Before-During-After the Interview; Interview questions; The “elevator pitch”; Follow-up
- 3) **Job Search:** Job search factors and components; Good Resume and Cover Letter; Networking; Social Media; Online Job Boards; Labour Market Information; Job Interview
- 4) **LinkedIn and Networking:** Why is it important? The hidden job market; How to create your profile? Effective networking
- 5) **Career Exploration:** Define what career exploration is; Understand the steps required for successful career exploration; Be able to conduct your own career exploration using different resources
- 6) **How to Keep your Job:** What are the workplace skills; Are you a CARD employee; Your Career Planning
- 7) **Better Jobs Ontario:** Information session to support unemployed individuals who do not have the financial resources and need skills training to access training and help them find employment

Mock Interview (One-on-One) By appointment only.

Resume Critique (One-on-One resume review or build) By appointment only.

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